

SSC NOLA All Hands Conference Call

28 October 2005

1. SSC NOLA Status

General Building Status

- Commercial power, commercial telephone and SSC NOLA MAN network connectivity continue at SSC NOLA.
- The initial phase of removing damaged carpet and dry wall has been completed. We are working to contract tasks for removing building contents, cleaning/remediating, then replacing.
- Dialog continues with the UNO Foundation to contract this service. The issue over the contracting approach is still to be resolved. We are working aggressively with SPAWAR HQ and UNO to sort out the fastest and most reasonable approach.

Personnel assigned to Reconstruction Team

- The former Executive Director is acting as the SSC NOLA external interface for contracting efforts.
- The Direct of Security is acting as the internal coordinator of reconstruction efforts.
- Team leads and members are doing extraordinarily well

Office Work Trailers: We finalized the number and approved the layout yesterday with the UNO foundation. The initial group of 8 office trailers is expected to accommodate approximately 75 people working 8-hr shifts.

- Trailer sustainment requirements are being worked with UNO foundation and our Facilities Management.

SSC NOLA Computer Operations Floor

- Floor 3-5 is our top priority for restoration
- The statement of work will be reviewed by UNO to ensure state and environmental issues are covered.
- The cost estimate is expected today
- All plans for restoring the computer operations room to full operation will be handled exclusively by the onsite government engineering team

2. FEMA Trailers

The viability of the UNO trailer site to house our personnel has recently become uncertain. FEMA surveyed the UNO site and will allow fewer trailers on the site than UNO had planned due to FEMA space regulations. SSC NOLA has 64 civilian and 31 contractor personnel on the UNO trailer list. Unfortunately, we now have no guarantee that we will have any trailers allocated to us by UNO

based on UNO's need to care for their own personnel first and get the university re-opened. The bottom line is, if you are offered a FEMA trailer you must decide whether to accept the trailer and whether you have a place to put it. Locating your trailer at UNO is not an option.

We will keep you posted on the UNO situation as it develops.

3. SAFE HAVEN Policy Clarification and Procedures for liquidation of Safe Haven Orders

a. What defines Safe Haven? The condition of the individual's home – whether or not it is habitable - is the primary determinant. Other concerns like availability of schools, grocery stores, ie, are secondary considerations that determine if the home is livable. The condition of the command's buildings are not directly considered, according to Chief of Naval Installations (CNI) and DoN Office of the Chief of Human Resources (OCHR).

b. Who has the authority to cancel Safe Haven and what constitutes when it can be cancelled?

Safe Haven is cancelled by the authority that established it or when your home becomes fully habitable. It is projected to last up to 180 days. For individuals whose homes are fully habitable and factors such as the ones identified above are in place, they no longer qualify to be on Safe Haven orders, which is technically called "CNI funded TDY."

c. What is the status of an employee who returns to their home after mandatory evacuation is lifted, the home is livable, and the home is designated the person's alternate worksite? Is that person still on Safe Haven orders or CNI funded TDY?

Once a home has been determined to be livable and the member is not at an alternate work site but working from home, then the individual is no longer on Safe Haven orders.

d. For civilian employees, if after day 30 they have not reported to an alternate work site from their safe haven, they will automatically receive 60% of the per diem authorized for their CNI funded TDY. Once they do report to an alternate worksite, their per diem jumps back up to 100% of the per diem rate authorized at their alternate worksite. Safe Haven per diem remains at 60% from day 31 till day 180, or until rescission of Safe Haven orders by issuing authority, whichever occurs first. Alternate worksite per diem remains at 100% from day 31 till day 180, or rescission of Safe Haven orders by issuing authority, whichever occurs first.

e. Employees telecommuting to work out of their fully functional homes cannot be on CNI funded TDY orders. Therefore, for any TAD travel that an employee in this status is directed to make to one of our alternate work locations, the cost of that TAD will be borne by the command. To restate, the command pays the cost

for our employees who telecommute from home and who go on TAD to an alternate worksite.

Finally, to summarize one more point: A civilian employee issued evacuation orders and on CNI funded TDY will not realize a reduction in their per diem entitlement **IF** they reported to an Alternate Work Site prior to the conclusion of the first 30 days of Safe Haven, as long as the alternate work site is **NOT** the same as the Safe Haven. Civilian employees who stayed at their Safe Haven 31 or more days will realize a reduction from 100% per diem for the local area to 60%.

Each individual on CNI Funded TDY is responsible for filling out their DD 1351-2 Travel Claims. This is done on 30-day increments and the completed DD 1351-2 must be signed by supervisor and approving officer prior to it's being sent to PSD Norfolk for processing. For assistance in filling out your CNI Funded TDY Travel Claims, please call 850 452 5189 or 850 554-5288.

The address to send completed travel claims for CNI Funded TDY is:

Personnel Support Activity Detachment

Naval Station Norfolk, VA

1755 Powhatan Street, Suite 211

Norfolk, VA 22351-2984

FAX Number 866-708-6985

4. NMCI Password Change Requirements

NETWARCOM has directed that all NMCI users change their passwords over the next two weeks. Users at Fort Worth, Millington, and Pensacola will have two methods for resetting their password.

Method 1: Users will be contacted by a Command Representative who will assist them in resetting their password.

Method 2: Command Representatives may not be able to individually contact all users. Therefore, if your password expires before a Command Representative meets with you, you must do the following:

- Contact the NMCI Help Desk (1-866-THE-NMCI)
- You will be asked for your secret word or pin number
- Upon providing your secret word or pin number, your password will be reset.

- If you do not know your secret word or pin number, you must have another NMCI user present who does know their secret word or pin number.

For users who do not yet have access to an NMCI workstation, they will be assisted with the password reset when they receive their NMCI workstation.

OWA and BuRAS users will have to use Method 2 and contact the NMCI Help Desk for assistance.

5. Back to Work Statistics

COMMAND BREAKDOWN OF PERSONNEL WORK STATUS

207 Total Personnel

- 145 - Currently Working (70%)
- 33 - Returning to Work on 30 Oct (16%)
- 4 - Returning to work shortly after 30 Oct (2%)
- 7 - Available to work now (base ops and security monitors) (3%)
- 7 - Challenges (3%)
- 7 - Retired (includes 1 mil) (3%)
- 2 - Terminated (1%)
- 1 - Resigned (0.5%)
- 1 - Military active recall (0.5%)

As was mentioned in the last All Hands teleconference and relayed to you directly via your supervisors, as of 31 October 2005 those employees who have not reported back to work will be on an annual leave, unless prior temporary arrangements have been made and approved by your supervisor. It is the responsibility of each employee to communicate with his/her supervisor on a daily basis. The next All Hands teleconference is scheduled for 10 Nov at 10:00 a.m. CDT.

6. BUPERS Online Updates

SSC NOLA still lists 51 people not reported into BUPERS Online. Supervisors know who you are and will press you to register ASAP. This is important for several reasons. For those who need assistance, this registration alerts Navy resources to assist with your requirements. For the Navy, it allows full accountability that all individual needs have been documented, accounted for and can be addressed. The phone number for BUPERS ONLINE is 877.414.5358.

SSC NOLA PAO continues to produce excellent weekly articles on the progress of the work at SSC NOLA and related success stories. Please monitor the SPAWAR Headquarters web site at www.spawar.navy.mil or go directly to <http://enterprise.spawar.navy.mil/body.cfm?Type=C&category=18&subcat=59> for new PAO articles from the SSC PAO as well as the scripts from the All Hands teleconferences.